



30th Annual General Meeting

6.05pm Wednesday 15 May 2018

ALIA House, 9-11 Napier Close, Deakin ACT 2600

MINUTES

1. Notice of convening meeting

The meeting opened at 6.05pm on Tuesday 15 May 2018. In accordance with the Association's constitution, the President, Vicki McDonald, gave notice of convening the meeting. She acknowledged the traditional owners of the land and welcomed everyone, including long standing Members, past Presidents and Board members. Vicki introduced the Vice President/President-elect Lyndall Ley Osborne, Chief Executive Officer, Sue McKerracher and Ian McCallum, Parliamentarian for the Annual General Meeting.

33 Members were present which constituted a quorum. The President called the meeting to order.

Voting rights for Members voting in person were established. Proxies were received from 6 Members. The voting procedures were outlined by the Parliamentarian.

2. Apologies

Apologies were received from: Alex Byrne, Jennefer Nicholson, Gabrielle Watt, Kym Holden, John Shipp, Brad Hinton, Felicity Williams, Dr Marie-Louise Ayres and Margaret Allen.

3. Minutes of the 2017 AGM

The draft minutes of the 2017 Annual General Meeting were available to members present at the meeting and had also been posted to the ALIA website.

Motion: That the minutes of the 2017 Annual General Meeting be confirmed as a true and correct record of the meeting.

Moved: Vicki McDonald

Second: Marian Morgan-Bindon

Motion Carried.



4. Reports

a. President's Report

In my final moments as President of the Australian Library and Information Association, it gives me great pleasure to present the President's report for 2017.

In 2017, we celebrated the 80th birthday of the Australian Library and Information Association. This is a significant milestone for any professional association and reflects the passion, dedication and commitment of the profession and the library and information sector. Events were held across Australia during the anniversary year, and on 5 October the ALIA Board had the opportunity to celebrate at ALIA House with current and past members.

I, personally, enjoyed the opportunity to catch up with many retired ALIA members who continue to be interested and involved in the work of ALIA – further demonstrating lifelong commitment to the profession.

ALIA continues to invest in advocacy, education and professional development as well as supporting library leaders, library and information professionals and people from other disciplines who work in our sector. Our strength is reflected by our nearly 5,000 members including libraries, information services, and library and information professionals at all stages of their careers. But, importantly through our advocacy work, we also provide a voice for Australia's 10 million-plus library and information service clients.

One of the key priorities when joining the ALIA Board, is familiarising yourself with the breadth of work undertaken by such a visible and involved professional association. But, it is also understanding the challenges – to enable you to be involved in discussions and decision making focussed on the long-term sustainability of the Association.

During the last twelve months our discussions have included:

- Implementing a new Strategic Plan that identifies key strategies to achieve our four strategic priorities of: leadership and advocacy; Members and membership; education and professional development; future-proofing.
- Reviewing our risk register to ensure our controls are effective and efficient.
- Maintaining ALIA House as a key asset of the Association by investing in capital works. In a competitive rental market, it became apparent that we needed to upgrade our facilities to meet building standards and attract new tenants.

ALIA House is a key capital asset – and has traditionally been a key revenue stream. This is becoming increasingly difficult to achieve. The continued ownership of ALIA House is a discussion and decision that will be within the ambit of future Boards.

- We have also broadened the Allied Field membership category to open it to more professionals working within the LIS sector. This decision responds to the increasingly diversified workforce within our sector. And, it also recognises that our membership profile is changing. Members paying the full registration fee represent 36 per cent of our membership, and



members on the reduced membership fee make up 50 per cent. Whilst we continue to achieve a strong renewal rate, ALIA closely monitors and promotes ALIA membership.

- During the last twelve months, we communicated the benefits of ALIA membership through a range of channels including, an infographic on 'what your ALIA member fees support', and regular ALIA President updates to each Member.
- We also agreed that, commencing in 2018, we would provide a session within Board meetings for Members to observe the discussions of the ALIA Board. This occurred in March this year and moving forward it will continue to be included in the Board's program

As President, I enjoyed the opportunity to meet with Members at a number of conferences and events across Australia. Two of the highlights for me were attending the Australian Library Design Awards and Conference 2017 which showcased our truly world class Australian libraries and secondly, presenting the Presidential address at the Library Technicians' Symposium. The symposium was such a success that it resulted in a new ALIA Library Technicians group being formed.

One of the privileges of being President is the opportunity to have a theme that gives focus for new initiatives. 'International relations' has been my presidential theme, and it has provided an opportunity to profile the significant work that ALIA and Australians contribute to the profession at an international level and to participate in initiatives at a global level. But, it also prompted a renewed focus on the relationship of ALIA and its role in the Asia-Pacific region.

Following a think tank in March 2017, a new ALIA International Relations Advisory Committee was formed to implement an ambitious work plan. The work of the Committee complements the work of the Association and is shared via a web page on the ALIA website, as well as through regular updates in *ALIA Weekly* and *INCITE*, and it will be included in the APLIC conference handbook.

I would like to share some of the outstanding achievements which will provide the foundation for further initiatives in 2018:

Advocacy

- The contribution of libraries in achieving the UN Sustainable Development Goals is a key agenda item for ALIA and has resulted in a number of useful meetings with the Department of Foreign Affairs and Trade.
- IFLA's Global Vision consultation was heavily promoted through ALIA communication channels and our input included survey responses from 400 members and workshops in Geelong and Canberra.

Education

- In October 2017, a panel of distinguished library leaders visited the University of the South Pacific, in Fiji, to assess the Diploma of Library and Information Services for ALIA accreditation.



Events

- Planning is progressing for the Asia Pacific Library and Information Conference (APLIC), 30 July to 2 August 2018, which will be the first joint venture conference for ALIA, the Library Association of Singapore and LIANZA.
- APLIC will be preceded by Our Global Goals, a summit for library and information professionals in the Asia Pacific on the Sustainable Development Goals.

International relations

- We have offered our support for the regeneration of the PNG Library Association.
- ALIA continues to provide assistance with the delivery of the Gates-funded INELI Oceania program for emerging library leaders in the region.

It has been a career highlight to serve as President of the Association. I acknowledge my fellow Board members for their commitment and enthusiasm – it has been an honour to work with you all. Our strength as a Board has been influenced by the breadth and diversity of our experiences. Looking forward, I am confident that the new Board and incoming President Lyndall Ley Osborne, will find their term to be both rewarding and enriching – professionally and personally.

And finally, my utmost admiration and gratitude to our CEO Sue McKerracher and staff of ALIA – your achievements are extraordinary and we are certainly grateful.

Thank you for an outstanding year!

b. Chief Executive Officer's Report

ALIA's 80th anniversary was a theme which ran throughout 2017. With the tagline '80 years strong', it reminded us that the foundations for our achievements today were laid down over the years, through the generations of library and information professionals who came before.

Our Members adopted the 80th anniversary theme for events around the country and we held a special event at ALIA House, at which an HCL Anderson Award was presented to Dr David Jones. A second HCL Anderson Award was presented in Perth, in November, to Dr Kerry Smith.

Our membership numbers held steady at around 4,750. In addition, some 750 people employed by Institutional Members engaged in ALIA activities, bringing total participation levels to approximately 5,500. Our Member Survey showed that Members valued education, professional development (PD), advocacy, communication and events.

For Education and PD, our Learning team completed the accreditation of higher education and Diploma courses in library and information science during 2017, developed new PD specialisations and introduced a well thought through Mentoring Scheme, which was fully subscribed in the first round.

Advocacy: In June, we saw the passing of the Copyright Amendment (Disability Access and Other Measures) Bill. While this was the major advocacy achievement for 2017, there were also



wins in terms of the recognition by government of the important role libraries play in the digital economy and in our contributions to the UN Sustainable Development Goals.

For publishing and communication: We saw in the year with the first issue of the *Journal of the Australian Library and Information Association*, which was well received by contributors and subscribers.

Events: ALIA Information Online in February was not only successful from a delegate and exhibitor perspective, with a powerful conference program, it also provided a much needed financial return to the Association, which helped to compensate for the shortfall in property rental income, with continuing vacancies on the ground floor of ALIA House.

During the year, there was a significant turnover of staff at ALIA House and among our State and Territory Managers, with 15 appointments during the year. We were sorry to say farewell to those who left us, but our new recruits have brought with them valuable skills and experience which will help move the Association forward in the direction set by the ALIA Board.

There was some disruption in August-September, with the exterior repainting of ALIA House, refreshed landscaping, new conferencing technology, and the refurbishment of the reception area of the ALIA office, but the end results were worth it. We are hopeful that these improvements will increase our chances of letting vacant offices in 2018. Despite the loss of rental income, we were pleased to end the year with a small surplus.

5. Presentation of the 2017 annual report and financial statements

The 2017 Annual Report and the annual financial statements for the year ended 31 December 2017 together with the Directors' report and auditor's report in respect of those financial statements were tabled.

The President noted that Annual Report records the outstanding achievements of the preceding 12 months.

There were no questions from Members relating to the Annual Report or the financial statements.



6. Election of Directors

The meeting considered the confirmation of the election of Directors to the ALIA Board.

Motion: The meeting notes that Robert Knight was declared elected as Vice-president (President-elect), Helen Ebsworth and Paula Kelly Paull were declared elected as Directors, and Monika Szunejko was declared elected as the Institutional Director of the Association for the term commencing from the conclusion of the 2018 Annual General meeting.

Moved: Vicki McDonald

Second: Vanessa Little

Motion Carried.

7. Appointment of auditors

The meeting considered the confirmation of the appointment of the current auditor Kim David Hanna (Registered Company Auditor No.341) as auditor for 2018.

Motion: That Kim David Hanna be confirmed as auditor for 2018.

Moved: Vicki McDonald

Second: Roxanne Missingham

Motion Carried.

8. Fixing of auditors' fees

The meeting considered the fixing of the auditor remuneration.

Motion: That the remuneration of Kim David Hanna, the Association's auditor, be fixed by the ALIA Board of Directors for the ensuing 12 months.

Moved: Vicki McDonald

Second: Sherrey Quinn

Motion Carried.

9. Notices of motion

The President advised the meeting that there were no motions to put to the meeting.



10. General business

a. Presentation of pins to newly elected Board members

The incoming President, Lyndall Ley Osborne, acknowledged and congratulated the new Directors, and presented them with their ALIA gold pins.

b. Thanks to outgoing Board members

Lyndall Ley Osborne also thanked the outgoing Directors, Vicki McDonald, Marian Morgan Bindon and Jane Cowell for their contribution to the work of the Board and presented them each with a small token of appreciation on behalf of ALIA members.

No further items were raised.

11. Meeting closed

There being no further business, the President thanked members for their attendance and declared the 2018 Annual General Meeting of ALIA closed at 6.29pm.

A handwritten signature in black ink, appearing to read 'L. Osborne', written over a horizontal line.

President - Lyndall Osborne

6 June 2018

Date